

**MEETING NOTICE
MAIZE PARK AND TREE BOARD
REGULAR MEETING**

TIME: 5:30 P.M
DATE: TUESDAY, SEPTEMBER 10, 2019
PLACE: MAIZE CITY HALL
10100 GRADY AVENUE

AGENDA

CHAIR DENNIS WARDELL, PRESIDING

- 1) Call to Order
- 2) Roll Call
- 3) Approval of the Agenda
- 4) Approval of July 9, 2019 Minutes
- 5) Old Business
- 6) New Business
 - a) 2019 Maize Fall Festival
- 7) Staff Report
- 8) Adjournment

**MINUTES – REGULAR MEETING
MAIZE PARK AND TREE BOARD
TUESDAY, JULY 9, 2019**

The Maize Park and Tree Board met in a regular meeting at 5:30 pm, Tuesday, July 9, 2019 with *Chair Dennis Wardell* presiding. Board members present were *Vice-Chair Marina Fulton, Patrick Atchison, Maren Breit* and *Steve Schmidt*. *Joshua Belcher* and *Susan Woods* were absent.

Also present was: *Richard LaMunyon*, City Administrator, *Ross Jensby*, Public Works and *Jolene Graham*, Executive Assistant.

APPROVAL OF AGENDA:

The Agenda was submitted for Board approval.

MOTION: *Fulton* moved approve the agenda.
Atchison seconded. Motion declared carried.

APPROVAL OF THE MAY 14, 2019 MINUTES:

The Park and Tree Board Meeting Minutes of May 14, 2019 were submitted for approval.

MOTION: *Atchison* moved to approve the minutes.
Fulton seconded. Motion declared carried.

LAND AND WATER CONSERVATION FUND GRANT

Staff updated the board on the Land and Water Conservation Fund Grant for an amphitheater at Maize City Park. The state committee is recommending our project for funding to the federal committee. If the application is approved at the federal level, funding is “official” and will be available starting this fall. Plans will be to provide for the grant match in the Council’s 2020 Budget proceedings. This was a discussion item only; no action was taken.

ELECTION OF OFFICERS

With a quorum present, the board elected officers through May 2020.

MOTION: *Atchison* moved to approve Dennis Wardell as Chair.
Fulton seconded. Motion declared carried.

MOTION: *Wardell* moved to approve Patrick Atchison as Vice-Chair.
Fulton seconded. Motion declared carried.

MOTION: *Wardell* moved to approve Marina Fulton as Secretary.
Schmidt seconded. Motion declared carried.

ADJOURNMENT:

With no further business before the Board:

MOTION: *Atchison* motioned to adjourn.
Fulton seconded. Motion declared carried.

Meeting adjourned at 6:19 pm

Approved by the Park and Tree Board on _____ 2019.

Park and Tree Board Member

Recording Secretary

**MAIZE PARK AND TREE BOARD
REGULAR MEETING
TUESDAY, SEPTEMBER 10, 2019**

AGENDA ITEM #6A

ITEM: **2019 Maize Fall Festival**

BACKGROUND:

In prior years, the Maize Park and Tree Board has occasionally participated in the Maize Fall Festival. This year the festival dates are October 18 and 19.

With the move of the festival back to Maize City Park this year, it is an opportunity for the board to engage with the public and highlight future projects such as the amphitheater, as well as our Tree Reimbursement Program. Volunteers from the board would be needed to take shifts at our booth.

Funding is available to conduct a “Tree Giveaway Drawing” open only to citizens of Maize. Five certificates for the reimbursement of up to \$100 per tree could be issued to five separate winners of the drawing; or some other combination thereof.

FINANCIAL CONSIDERATIONS:

\$500 out of the Park general fund for a “Tree Giveaway Drawing.”

LEGAL CONSIDERATIONS:

None.

RECOMMENDATION/ACTION:

Move to participate in the fall festival and commit a maximum of \$500 to fund a “Tree Giveaway Drawing” open to citizens of the City of Maize.

MAIZE PARK AND TREE BOARD

STAFF REPORT

DATE: September 6, 2019
TO: Maize Park and Tree Board
FROM: Richard LaMunyon, Jolene Graham, Ross Jensby
RE: Staff Report

Parks Update

- Ballet in the Park is Sunday, September 8th at 1:00pm.
 - This very popular event is free to the public and is sponsored by the Park and Tree Board.
- Remaining meetings of 2019:
 - October 8 – cancel due to Fall Festival Participation?
 - November 12 and December 10: Workshop sessions to update Master Park Plan
- Review of August 13 Workshop
 - Attendees included
 - Summary of comments
- Amphitheater RFP
 - Follow-up on contacts from the workshop
 - Grant update
- Lands End Orders for Park and Tree Board Polos

General City Update

Pending Council Items

- 2019A Bond Sale & Ordinance (Sept)
- Black Hills Franchise Ordinance (Sept)
- Comprehensive Plan (Sept)
 - Will include Academy Arts District and Maize in Motion plans
- Personnel Policy Update (*consent agenda*) (Sept)
- State of the City (*Ops Report*) (Sept)
- Carriage Crossing 7 – Paving Contract (Sept/Oct)
- Water Rate Ordinance (Sept/Oct)
- Sewer Rate Ordinance (Sept/Oct)
- Eagles Nest II Petitions (Sept)
- Eagles Nest II Engineering Contract (Sept/Oct)
- Cemetery Board: Columbarium Regulations (Oct)

Items

- USD 266 Infrastructure requirements
 - USD 266 Special Election Bond issues overwhelmingly passed

- Meetings pending with BOE
- Utilities to be coordinated with Garver, USD 266, City of Wichita.
- Roadway upgrades under discussion:
 - ✓ 45th Street
 - ✓ 119th & 45th Street Intersection
 - ✓ 119th – 45th to Academy
 - ✓ Academy east of 119th
- Intermediate School anticipated to open in the fall of 2022.
- New Credit Card Processors at City Hall
 - Were installed Thursday, Sept. 5
 - It will interface with our financial software; aiding the Bank Reconciliation process
 - New Feature: will allow checks to be taken over the phone
- Highlights articles due September 19th
- Cemetery
 - Columbarium was installed last week

Economic Development

- Industrial Park
 - Reifenhauer (Reiloy USA)
 - Expanding operations in Maize, pending IRBs
 - Evans
 - Kyodo Yushi
 - 2019 “official opening” program pending – possibly November
- Commercial
 - Dollar Tree
 - Dollar General
 - Footings poured
 - Aiming for a November 15th opening
 - Kilgore enterprises
 - Barn’rds
 - Smoothie King
 - Under contract for the vacant Casey’s at 45th and Maize Road
- Housing
 - Eagles Nest II Addition
 - Petitions Received
 - Hampton Lakes Villas
 - Cypress Point
 - Carriage Crossing
 - Copper Creek Apartments
 - 23 Single family permits, YTD.
 - 25 Duplexes, YTD

Community Events

- September 8 - Ballet in the Park, *Maize City Park* @ 1:00pm
- October 18 & 19 - Fall Festival, *Maize City Park*

Upcoming Meetings

- September 10 - Park & Tree @ 5:30pm
- September 16 - Council @ 7:00pm
- October 3 - Planning @ 7:00pm
- October 8 - Park & Tree? @ 5:30pm
- October 21 - Council @ 7:00pm

~ Weekly Mayor's Workshop every Wednesday at 11:00 am ~