

**MINUTES-REGULAR MEETING  
MAIZE CITY COUNCIL  
Monday, June 19, 2017**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **June 19, 2017** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Clair Donnelly** presiding. Council members present were **Karen Fitzmier, Donna Clasen, Pat Stivers and Alex McCreath**. **Kevin Reid** was absent.

Also present were: **Richard LaMunyon**, City Administrator, **Rebecca Bouska**, Deputy City Administrator, **Jocelyn Reid**, City Clerk, **Matt Jensby**, Police Chief, **Ron Smothers**, Public Works Director, **Bill McKinley**, City Engineer, **Kim Edgington**, Planning Administrator, and **Tom Powell**, City Attorney.

**APPROVAL OF AGENDA:**

The Agenda was submitted for approval.

**MOTION:** **Clasen** moved to approve the agenda as submitted.  
**Stivers** seconded. Motion declared carried.

**CONSENT AGENDA:**

The Consent Agenda was submitted for approval including:

- a) Approval of minutes –Regular Council Meeting of May 15, 207 and Special Council Meeting of May 31, 2017.
- b) Receive and file the Planning Commission minutes of April 6, 2017
- c) Receive and file the Park & Tree Board minutes of May 9, 2017
- d) Cash Disbursements from May 1, 2017 through May 31, 2017 in the amount of \$430,884.18 (Check #64481 thru #64682).

**MOTION:** **Clasen** moved to approve the Consent Agenda as submitted.  
**Stivers** seconded. Motion declared carried.

**VERANDA ADDITION ZONING CASE #Z-04-011:**

A request for a 3-year extension for required platting for zoning case #Z-04-011 was submitted for Council approval.

**MOTION:** **Clasen** moved to grant an additional three years for completion of zoning for zone change case #Z-04-011.  
**McCreath** seconded. Motion declared carried.

**HOUSING INCENTIVE (WIEDEMANN):**

**Frederick Wiedemann** addressed the Council regarding the 2011/2012 Housing Incentive Plan. He requested that an exception be made to the “Qualified Resident” definition so that he could receive the grant on his rental property at 4882 N Emerald Court. This property will be put on the market for sale later this year.

**MOTION:** **Stivers** moved to approve the housing grant for the property located at 4882 N Emerald Court for tax years 2016 and 2017. This item will be brought back to Council if the property is not sold by 12/31/18.  
**McCreath** seconded. Motion declared carried.

**BRB CONTRACTORS, INC. CONTRACT:**

A contract with BRB Contractors, Inc. for construction of the wastewater plant expansion was submitted for Council approval.

**MOTION:** **Fitzmer** moved to approve the BRB Contractors, Inc. contract not to exceed \$4,900,000 and authorize the Mayor to sign.  
**McCreath** seconded. Motion declared carried.

**CORNEJO & SONS CONTRACT-TYLER ROAD OVERLAY:**

A contract with Cornejo & Sons to overlay Tyler Road from 37<sup>th</sup> Street to 53<sup>rd</sup> Street was submitted for Council approval.

**MOTION:** *Clasen* moved to approve the Cornejo & Sons, LLC contract in an amount not to exceed \$177,156.45 and authorize the Mayor to sign.  
*Stivers* seconded. Motion declared carried.

**MAIZE INDUSTRIAL PARK 2<sup>ND</sup> ADDITION WATER AND SEWER BIDS AND CONTRACT:**

Bids and a contract for the construction of Maize Industrial Park 2<sup>nd</sup> Addition water and sewer improvements were submitted for Council approval.

**MOTION:** *Clasen* moved to approve the construction agreement with Mies Construction in an amount not to exceed \$56,089 and authorize the Mayor to sign.  
*Stivers* seconded. Motion declared carried.

**MAYOR'S APPOINTMENT:**

*Mayor Donnelly* recommended the appointment of Mike Strelow to the Planning Commission to fill the remainder of Gary Kirk's term expiring May 31, 2018.

**MOTION:** *Fitzmier* moved to approve the appointment of Mike Strelow to the Planning Commission to fill the remainder of Gary Kirk's term expiring May 31, 2018.  
*Stivers* seconded. Motion declared carried.

**EXECUTIVE SESSION:**

*Mayor Donnelly* requested a 20-minute executive session with the City Attorney to discuss non-elected personnel.

**MOTION:** *Clasen* moved to enter executive session with the City Attorney from 9:10 pm until 9:30 pm to discuss non-elected personnel.  
*Stivers* seconded.

Council entered executive session at 9:10 pm with *Kevin Reid* joining by telephone and reconvened the regular meeting at 9:30 pm. No action was taken.

**CITY ADMINISTRATOR'S EMPLOYMENT AGREEMENT:**

The City Administrator's Employment Agreement was submitted for Council approval.

**MOTION:** *Clasen* moved to approve the City Administrator's Employment Agreement as submitted by the City Attorney with compensation adjustment as agreed to by Council and City Administrator.  
*Stivers* seconded. Motion declared carried.

**ADJOURNMENT:**

With no further business before the Council,

**MOTION:** *Clasen* moved to adjourn.  
*Stivers* seconded. Motion declared carried.  
Meeting adjourned.

**Respectfully submitted by:**

Jocelyn Reid, City Clerk