

**MINUTES-REGULAR MEETING  
MAIZE CITY COUNCIL  
Monday, May 15, 2017**

The Maize City Council met in a regular meeting at 7:00 p.m., Monday, **May 15, 2017** in the Maize City Hall, 10100 Grady Avenue, with **Mayor Clair Donnelly** presiding. Council members present were **Karen Fitzmier, Donna Clasen, Pat Stivers and Alex McCreath**. **Kevin Reid** was absent.

Also present were: **Richard LaMunyon**, City Administrator, **Rebecca Bouska**, Deputy City Administrator, **Jocelyn Reid**, City Clerk, **Matt Jensby**, Police Chief, **Ron Smothers**, Public Works Director, **Bill McKinley**, City Engineer, **Kim Edgington**, Planning Administrator, and **Tom Powell**, City Attorney.

**APPROVAL OF AGENDA:**

The Agenda was submitted for approval.

**MOTION:** **Clasen** moved to approve the agenda as submitted.  
**McCreath** seconded. Motion declared carried.

**CONSENT AGENDA:**

The Consent Agenda was submitted for approval including:

- a) Approval of minutes – Regular Council Meeting of April 10, 2017.
- b) Receive and file the Planning Commission minutes of January 12, 2017.
- c) Receive and file the Park & Tree Board minutes of March 14, 2017 and April 11, 2017.
- d) Cash Disbursements from April 1, 2017 through April 30, 2017 in the amount of \$440,884.19 (Check #64319 through #64480).

**MOTION:** **Clasen** moved to approve the Consent Agenda with changes to the April 10, 2017 Council minutes:

1. **Consent Agenda** – correct Check #6416 to Check #64167
2. **Consent Agenda** – Add c) Cereal Malt Beverage Application for Maize Hotel, LLC April 10- December 31, 2017
3. **2016 Independent Auditors Report:**  
Stan Busby with Busby, Ford & Reimer submitted the independent auditor's report for the year ended December 31, 2016 and the MPBC Summary Financial Information for the period January 1, 2005 through December 31, 2016 for receipt and file.

**Clasen** moved to receive and file the 2016 Independent Auditors' Report for the year ended December 31, 2016 and MPBC Summary Financial Report for the period January 1, 2005 through December 31, 2016 prepared by Busby, Ford & Reimer, LLC.

**McCreath** seconded. Motion declared carried.

**McCreath** seconded. Motion declared carried.

**MAIZE INDUSTRIAL PARK 2<sup>ND</sup> ADDITON PETITIONS AND RESOLUTIONS OF ADVISABILITY:**

Petitions and resolutions of advisability for paving, water and sanitary sewer improvements in the Maize Industrial Park 2<sup>nd</sup> Addition were submitted for Council approval.

**MOTION:** **Clasen** moved to accept the petitions for the Maize Industrial Park 2<sup>nd</sup> Addition in the total amount of \$979,800 and adopt the resolutions of advisability for the Maize Industrial Park 2<sup>nd</sup> Addition.  
**Stivers** seconded. Motion declared carried.

**City Clerk assigned Resolution #591-17 (Paving), #592-17 (Water) and #593-17 (Sanitary Sewer)**

**MAIZE INDUSTRIAL PARK 2<sup>ND</sup> ADDITION ENGINEERING CONTRACT:**

An contract with K.E. Miller Engineering for engineering services at the Maize Industrial Park 2<sup>nd</sup> Addition was submitted for Council approval.

**MOTION:** *Clasen* moved to approve the K.E. Miller Engineering contract for Maize Industrial Park 2<sup>nd</sup> Addition in amounts not to exceed \$32,000 for design an \$32,000 for construction services and authorize the Mayor to sign.  
*Stivers* seconded. Motion declared carried.

**CITY ELECTIONS – NOMINATION BY PETITION:**

An ordinance to allow a person to file for City office by submitting a petition with a minimum of 5% of the qualified electors of the City was submitted for Council approval.

**MOTION:** *Clasen* moved to adopt the ordinance repealing Sections 6-101, 6-102, 6-103 and 6-104 of the City of Maize Code allowing a person to become a candidate for City office by filing a nomination petition.  
*Fitzmier* seconded. Motion declared carried.

*City Clerk assigned Ordinance #934.*

**BRAIK BROTHERS CONTRACT:**

A contract with Braik Brothers Tree Care and Green Waste Recycling, LLC to mulch and haul off tree branches and brush at the City Yards was submitted for Council approval.

**MOTION:** *Clasen* moved to approve the Braik Brothers Tree Care and Green Waste Recycling, LLC contract and authorize the Mayor to sign.  
*McCreath* seconded. Motion declared carried.

**MAYOR'S APPOINTMENTS:**

*Mayor Donnelly* recommended the appointment of Dennis Wardell to the Maize Recreation Commission for a 4-year term ending May 31, 2021 and the re-appointments of Dennis Wardell and Marina Fulton to the Park and Tree Board for 3-year terms ending May 31, 2020 and Brian Aubuchon and Jennifer Herrington to the Planning Commission for three year appointments expiring May 31, 2020.

**MOTION:** *Fitzmier* moved to approve the Mayor's appointment to the Maize Recreation Commission and the re-appointments to the Maize Park and Tree Board and Planning Commission.  
*Stivers* seconded. Motion declared carried.

**EXECUTIVE SESSION:**

*Mayor Donnelly* requested a 30-minute executive session with the City Attorney to discuss non-elected personnel.

**MOTION:** *Clasen* moved to enter executive session with the City Attorney from 8:15 pm until 8:45 pm to discuss non-elected personnel.  
*Fitzmer* seconded.

Council entered executive session at 8:15 pm and reconvened the regular meeting at 8:45 pm. No action was taken.

**ADJOURNMENT:**

With no further business before the Council,

**MOTION:** *Clasen* moved to adjourn.  
*Fitzmer* seconded. Motion declared carried.  
Meeting adjourned.

**Respectfully submitted by:**

Jocelyn Reid, City Clerk